

**CITY OF GENESEO  
COMMUNITY DEVELOPMENT BOARD**

FOR OFFICIAL USE ONLY

**APPLICATION FOR  
BUILDING PERMIT (HCOD)**

Case No. \_\_\_\_\_

Date filed \_\_\_\_\_

Fee paid \_\_\_\_\_

Application must be submitted three weeks prior to the regular meeting of the Community Development Board, which is held the first Monday of the month. An application fee of \$150 must accompany the application. All information requested must be completed. For assistance, call or visit the Building Inspector's office / (309) 944-6419, 115 South Oakwood Avenue.

**Business establishment** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Owner of property** \_\_\_\_\_

**Application is hereby made for a building permit in accordance with City of Geneseo Zoning Ordinance Section 9-5-17: Highway Corridor Overlay District.**

**State your reasons for making this application as concisely and completely as possible:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**For Appeals Only:**

**Date Building Permit was applied for** \_\_\_\_\_ **Date denied** \_\_\_\_\_

**Reason Permit was denied:**

\_\_\_\_\_  
\_\_\_\_\_

**Along with this application, applicable supporting documents must be submitted to the Building Inspector's office. The Community Development Board requires the following documents:**

1. Drawings and specifications, prepared in accordance with good architectural practice, indicating the building or structure exactly as it is proposed to be built or remodeled, showing sizes and measurements.
2. A site plan or plot plan (11" X 17" ) showing the plot configuration and its perimeter dimensions.
3. Four elevations including front, rear, and two (2) side elevations, together with additional views or cross sections, if necessary, to completely indicate the exterior appearance of the structures.
4. Additional details to show unusual construction.
5. Color samples and measurements of all major finish materials.
6. Additional sign regulations of the Highway Corridor Overlay District must also be observed. List all sizes for all signs and locations.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**