

**CITY OF GENESEO  
PLAN COMMISSION**

**APPLICATION FOR  
DESIGN REVIEW HCOD**

Application must be submitted three weeks prior to the regular meeting of the Plan Commission, which is held the first Monday of the month. All information requested must be completed. For assistance, call or visit the Building Inspector's office / (309) 944-0910, 115 S. Oakwood Ave. An application fee of \$200.00 must accompany the application to start the review process.

**Business establishment** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Owner of property** \_\_\_\_\_

Application is hereby made for a \_\_\_\_\_  
*{Certificate of Appropriateness, Design review (Development Permit)}*

**State your reasons for making this application as concisely and completely as possible:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FOR APPEALS ONLY:**

**Date Certificate of Appropriateness was applied for** \_\_\_\_\_ **Date denied** \_\_\_\_\_

**Reason Permit was denied:**

\_\_\_\_\_  
\_\_\_\_\_

**Along with this application, applicable supporting documents must be submitted to the Building Inspector's office. The Plan Commission requires the following documents:**

1. Drawings and specifications, prepared in accordance with good architectural practice, indicating the building or structure exactly as it is proposed to be built or remodeled, showing sizes and measurements.
2. A site plan or plot plan (11" x 17") showing the plot configuration and its perimeter dimensions.
3. Four elevations including front, rear, and two (2) side elevations, together with additional views or cross sections, if necessary, to completely indicate the exterior appearance of the structures.
4. Additional details to show unusual construction.
5. Color samples and measurements of all major finish materials.
6. Additional sign regulations of the Historical Preservation District must also be observed. List all sizes for all signs and locations.

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**