

**GENESEO POLICE PENSION BOARD  
MINUTES OF REGULAR MEETING**

**TUESDAY, OCTOBER 27, 2015 – 10:00 AM**

The regular meeting of the Geneseo Police Pension Fund was held on Tuesday, October 27, 2015, at the 151 South Oakwood Avenue (City Council Chambers), Geneseo, Illinois, for the purpose of conducting regular business, pursuant to notice.

**CALL TO ORDER:** President Thomas Daily called the meeting to order at 10:00 am.

**ROLL CALL:**

**PRESENT:** Trustees Thomas Daily, Sean Johnson, Eric Henderson, Jerica Minton and Thomas Piotrowski

**ABSENT:** None

**ALSO PRESENT:** Doug Curran, Edward Jones; Lisa Kotter, Geneseo City Administrator; Kara Wiesemeyer, Geneseo City Treasurer/Accountant; A.J. Weber and Cheryl Kessler, Lauterbach & Amen, LLP

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** The minutes from the July 28, 2015 regular meeting were reviewed by the Board. A motion was made by Trustee Henderson and seconded by Trustee Piotrowski to approve the July 28, 2015 regular meeting minutes as written. Motion carried unanimously by voice vote.

The minutes from the August 25, 2015 special meeting were reviewed by the Board. A motion was made by Trustee Piotrowski and seconded by Trustee Minton to approve the August 25, 2015 special meeting minutes as written. Motion carried unanimously by voice vote.

**INVESTMENT REPORT:** *Edward Jones Report:* Mr. Curran, Financial Advisor from Edward Jones discussed the Illinois pension fund affidavit regarding fee structure and Edward Jones' compliance with same. Mr. Curran reported that the overall value of the Geneseo Police Pension Fund was \$5,021,208 as of October 1, 2015. Mr. Curran reported to the Board that this was a net decrease of approximately \$124,079 since the 2nd Quarter meeting in 2015 when the overall value was \$5,145,287.00. Mr. Curran reported that the total of monies held outside of Edward Jones, comprised of a Central Bank Money Market Account valued at \$51,959.00, BMO Harris Bank account valued at \$71,894.00, and US Saving Bonds totaling \$199,444.00 for a total of \$323,297.00. Mr. Curran itemized the monies held at Edward Jones to include a Money Market Account valued at \$324,693.00, \$2,244,960.00 in Equities, \$1,200,966.00 in US Fixed Incomes, \$157,359.00 in Illinois General Obligation Bonds and \$769,961.00 in CD's for a total value of monies held at Edward Jones being \$4,697,939.00. A motion was made by Trustee Piotrowski and seconded by Trustee Henderson to accept the investment report as presented.

**AYES:** Trustees Daily, Johnson, Henderson, Minton, Piotrowski

**NAYS:** None

**ABSENT:** None

*Review Investment Policy:* There were no changes made to the current Investment Policy at this time.

**TREASURER’S REPORT:** *Monthly Financial Report:* A.J. Weber of Lauterbach & Amen presented the monthly financial report for the period ending September 30, 2015 to the Board. The Statement of Net Position for pension benefits is \$4,925,821.53 as of September 30, 2015. The Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Vendor Checks Report were reviewed by the Board. A motion was made by Trustee Henderson and seconded by Trustee Minton to accept the monthly financial report as presented, and approve payment of the disbursements shown on the Vendor Checks Report in the amount of \$10,692.91 for the period from 7/1/15 through 9/30/15.

AYES: Trustees Daily, Johnson, Henderson, Minton, Piotrowski  
NAYS: None  
ABSENT: None

*Presentation and Approval of Bills:* None

*Additional Bills, if any:* None.

**COMMUNICATIONS OR REPORTS:** *Status of Annual Affidavits of Continued Eligibility:* Lauterbach & Amen provided the Board with an update of the status of returned Affidavits of Continuing Eligibility. Pensioner Walter Henry has not returned his Affidavit. The Board was advised that Mr. Henry is in a nursing home and that his wife, Linda Henry, has a Power of Attorney for him. The Board will attempt to reach Mr. Henry’s wife to obtain a completed Affidavit and a copy of the Power of Attorney document.

*Active Member Files Update:* Lauterbach & Amen reported to the Board that they have received a second phase of active member file information. Once this documentation has been recorded, Lauterbach & Amen will send letters to each active member.

*Status of Filing of Department of Insurance Annual Statement:* Lauterbach & Amen sent the Annual Statement to the Board members for review and is waiting for the Board’s final approval. Following review, the President, Secretary and Treasurer will sign the Certification form.

*Status of Department of Insurance Compliance Audit:* There is no update at this time.

**APPLICATIONS FOR ADMISSIONS/WITHDRAWALS FROM THE FUND:** None.

**APPLICATIONS FOR RETIREMENT OR DISABILITY BENEFITS:** *Sean Johnson – Retirement Benefit:* It was reported to the Board that Sean Johnson has submitted a retirement benefit application and that there is a discrepancy regarding Mr. Johnson’s pensionable salary. Lauterbach & Amen, Attorney Reimer and the Village of Geneseo are working together to determine Mr. Johnson’s pensionable salary. A special meeting will be scheduled for approval of his benefit calculation at a later date.

**OLD BUSINESS:** *Status of Proposals for Investment Services:* Trustee Daily reported to the Board the results of his direct contact with other pension funds who receive services from Sawyer Falduto Asset Management and Wall & Associates. The Board discussed the two investment firms and noted Attorney Reimer’s reminder that Edward Jones is not in compliance with the State Statute. A motion was made by Trustee Daily and seconded by Trustee Henderson to commence as soon as reasonably possible with Sawyer Falduto Asset Management to take over the Geneseo Police Pension Fund as investment advisor, and directed Trustee Daily to contact Sawyer Falduto to advise them of the Board’s decision. Motion carried unanimously by voice vote.

*Trustee Training Update:* The Board reviewed the trustee training summary provided in the Board packet. The Board members were reminded to submit their trustee training certifications to Lauterbach & Amen.

*Update of Lauterbach & Amen Services – Pay Date Transition Memo:* The Board reviewed a proposed Memo prepared by Lauterbach & Amen to be sent to all pensioners which explains the adjustment of payroll to be processed at the end of the month for the benefit period rather than a prepayment which is the current procedure. Lauterbach & Amen was directed to revise the Memo to Pensioners as provided to reflect the new payroll dates, send it to the Board for approval, and send the Memo to each Pensioner. A Motion was made by Trustee Piotrowski and seconded by Trustee Minton to implement an adjustment to the payroll dates to each pensioner, by a few days each pay period, to transition to a post payment as opposed to a prepayment, with the pay date beginning December, 2015.

AYES: Trustees Daily, Johnson, Henderson, Minton, Piotrowski  
NAYS: None  
ABSTAIN: Trustee Daily

A.J. Weber of Lauterbach & Amen explained a draft Memo prepared by Lauterbach & Amen regarding the Healthcare Enhancement for Local Public Safety Retirees Act and Pre-Tax Insurance Deductions. A Motion was made by Trustee Piotrowski and seconded by Trustee Henderson to approve the proposed Memo and directed Lauterbach & Amen to send the Memo to all pensioners. Motion carried unanimously by voice vote.

**NEW BUSINESS:** *Discussion and possible action of possible break in service for Brian Harper:* A.J. Weber of Lauterbach & Amen advised the Board that there is a question regarding Brian Harper's disability benefit payments. The Board discussed drafting a letter to Mr. Harper and requesting that Attorney Reimer review the letter and the numbers provided by Lauterbach & Amen regarding the discrepancy. A Motion was made by Trustee Daily and seconded by Trustee Minton to authorize Lauterbach & Amen, in consultation with Attorney Reimer, to draft a letter to Brian Harper explaining the discrepancy on contributions during his time on disability and authorizing two members of the Board to meet with Mr. Harper to present the letter to Mr. Harper and answer any questions.

Trustee Daily withdrew the previous Motion. A Motion was made by Trustee Piotrowski and seconded by Trustee Minton to proceed with a letter to Brian Harper describing the discrepancy of contributions during the time he was on disability with the procedure for the presentation to Mr. Harper to be at the recommendation of legal counsel.

AYES: Trustees Daily, Johnson, Henderson, Minton, Piotrowski  
NAYS: None  
ABSTAIN: Trustee Daily

*Financial Actuarial Evaluation/Request for Tax Levy/Municipal Compliance Report:* Trustee Piotrowski reported to the Board that a copy of the Annual Financial Report was emailed to the Board for review. The City Auditor is currently reviewing the draft Audit and DOI report. The Annual Statement and Municipal Compliance Report will be completed by Lauterbach & Amen.

*Establish Regular Meeting Dates for 2016:* The Board discussed regular Pension Fund meeting dates for 2016. A Motion was made by Trustee Henderson and seconded by Trustee Piotrowski to approve 2016 meeting dates as follows: January 26, April 26, July 26 and October 25, all to be held at 10:00 a.m. at 151 South Oakwood Avenue (City Council Chambers), Geneseo, Illinois. Motion carried unanimously by voice vote.

**ATTORNEY’S REPORT:** None.

**ADJOURNMENT:** A motion was made by Trustee Daily and seconded by Trustee Henderson to adjourn the meeting at 11:34 am. Motion carried unanimously by voice vote.

The next regular meeting of the Geneseo Police Pension Fund will be held on Tuesday, January 26, 2016, at 10:00 am.

---

Thomas Daily, President

Date Approved by Board \_\_\_\_\_

*Minutes prepared by Cheryl Kessler, Pension Services Administrator*