

**City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015**

PLEDGE OF ALLEGIANCE

ROLL CALL

The City Council of the City of Geneseo met Tuesday, February 10, 2015 at the Council Chambers, 115 South Oakwood Avenue. Mayor Nadine Palmgren called the meeting to order at 6:00 PM. Aldermen Bob Wachtel, Doug Crow, Jason Robinson, Carl Freeman, Keith Kennett, James Roodhouse, Howard Beck and Justin Snodgrass were in attendance. Also in attendance were, City Attorney Virgil Thurman, City Administrator Lisa A. Kotter, City Clerk Loree K. Phlypo, Director Opsal, Chief Piotrowski, Building Inspector Rick Mills, Public Works Manager Chad Vandewoestyne, HRS Jill Laingen, City Accountant Karen Brandau the press, and various audience members.

A Quorum was present.

Mayor Palmgren swore in new City Administrator Lisa A. Kotter.

Appointment of Zoning Board Members Richard Bassier, Richard L. Nanni, and John J. Schang.

No Discussion

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried.

Appointment of Plan Commission Members Chris Barnhart and Larry Meyer

No Discussion

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried

CHAMBER OF COMMERCE

No Report, to view all the Chamber of Commerce events please go to www.geneseo.org.

CITY ENGINEERING

Greg Ryckaert reported that the Solar Bids are due next Tuesday at 2:00pm.

MAYORAL COMMENTS

Mayor Palmgren Thanked Tim Long for his service as Interim City Administrator to the City during the process of the transition for the new City Administrator. His last day is Friday the 13th.

CONSENT AGENDA

Mayor Palmgren asked for a motion to approve the consent agenda.

No Discussion

Motion by Freeman, second by Robinson to approve the Consent Agenda.

Voice Vote. 8Ayes. 0 Nays.

Motion Carried.

City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015

Public Comment

None

CONSIDERATION OF APPROVAL OF CITY ADMINISTRATOR LISA KOTTER'S ATTENDANCE AT IL CITY MANAGEMENT WINTER CONFERENCE FEBRUARY 25-27 IN NORMAL IL.

Lisa reported that the fee is waived for the actual conference since this is her first time attending, the City's only expenses will be lodging and food. The conference is twice a year.

Motion by Robinson, second by Roodhouse to approve the City Administrator attending the IL City Management Winter Conference February 25-27 in Normal IL.

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried

CONSIDERATION OF A PROPOSAL FOR THE SALE OF PART OF LOT 1 TOWNVIEW ESTATES FOR RESIDENTIAL DEVELOPMENT

Tim Long reported that the ad will go in the newspaper for Friday publication on the sale of the part of Lot 1 Townview Estates. The proposed development includes 1 acre track for storm water flow control, a 60 foot emergency right-of-way for future expansion and a path south to Richmond Hill for emergency vehicle access for flooding. This will require a series of reviews between the City Council and the Plan Commission.

Resident Douda cited concerns about what will happen with the 6 acres since his home is adjacent to this property. His concerns include standing water due to development and the protection of the views from his home. City Administrator Kotter stated that drainage has been a top factor and the selection process will include not just highest bidder but development plans presented for the property.

Motion by Freeman, Second by Kennett to approve the proposal for the sale of part of lot 1 Townview Estates for residential development.

Voice Vote

Motion Carried

CONSIDERATION OF AN ALTERNATE CREDIT CARD MERCHANT FOR RECEIPT OF ON-LINE UTILITY BILLINGS

City Accountant Brandau stated that this is one of the steps in the process for on-line billing of utility payments. The City is using Gensoft for the billing processing and EVO was recommended by them.

No Discussion

Motion by Wachtel, second by Freeman to approve the Alternate Credit Card Merchant EVO for on-line Utility Billings

Voice Vote. 8 Ayes. 0 Nays

Motion Carried

**City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015**

Consideration of an Intergovernmental Agreement with IL Office of the Comptroller allowing Municipalities to Participate in the Local Debt Recovery Program.

City Accountant Brandau reported that this is a service to reclaim fees not paid. Mayor Palmgren added that this would be used on a case by case basis due to the fact that a number of the monies owed to the City have liens on the property and liens can't be in place to use this service.

No Discussion

Motion by Wachtel, second by Crow to approve the Mayor entering into an Intergovernmental Agreement with the Illinois Office of the Comptroller to participate in the Local Debt Recovery Program.

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried.

Consideration of the addition of the City Administrator Lisa A. Kotter and the replacement of Alderman Carl Freeman with Alderman James Roodhouse as authorizing signatures with the depository institutions of the City of Geneseo through the approval of R-15-114.

Resolution R-15-114 is to add Lisa A. Kotter as a signatory for the City of Geneseo. Alderman Carl Freeman is not running for re-election so he will be replaced as a signatory by Alderman James Roodhouse.

No Discussion

Motion by Beck, second by Freeman to approve resolution R-15-114 adding City Administrator Lisa A. Kotter, Alderman James Roodhouse and removing Alderman Carl Freeman.

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried.

Consideration of resolution R-15-115 establishing a protocol for setting the agenda.

Discussion was held on the need for a protocol for setting the agenda with regards to who can place items on the agenda as well as remove them. It was conveyed by Aldermen that they are fine with receiving the agenda on Thursday and Friday if unavoidable. City Administrator Kotter and the City Clerk Phlypo will be responsible for getting the agenda out to the elected officials.

Motion by Wachtel, second by Kennett to approve resolution R-15-115 establishing a protocol for setting the agenda.

ROLL CALL VOTE:

AYES: 7 Crow, Wachtel, Robinson, Snodgrass, Kennett, Beck, Roodhouse

NAYS: 1 Freeman

ABSTAIN: 0

ABSENT: 0

Motion Carried

**City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015**

Consideration of Ordinance O-15-129 amending the Geneseo Personnel Ordinance addressing Healthcare Insurance for Spouses and Dependents of City Employees retiring after January 1, 2015.

Tim Long reported that this was to fill a gap that existed for this timeframe of employees.

Motion by Crow, second by Wachtel to move this item to the Committee of the Whole for further clarification.

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried.

Consideration of 2015 Summer Road Projects

Interim Director Vandewoestyne reposted that there would be a few changes in the streets that are addressed and inspection of the storm sewers to see if they would need to be repaired along with resurfacing. The lettings for the projects will be in March.

Motion by Crow, second by Robinson to approve the 2015 Road Projects.

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried.

Consideration of quotes and waiving of the Bid Process for the rebuild of the Waste Water Treatment Plant North Primary Clarifier

The bid for this project involves two companies, Evoqua for the parts in the amount of \$76,700.00 and DPS Equipment Services will perform the installation in the amount of \$26,400.00. The grand total of the project is \$103,100.00. This amount is \$7,350 less than it cost to rebuild the other clarifier.

Motion by Beck, second by Roodhouse to approve the rebuild of the Waste Water Treatment Plant North Primary Clarifier at the cost of \$76,700 to Evoqua and \$26,400 to DPS Equipment Services, this also includes waiving the bid process.

ROLL CALL

AYES: 7 Crow, Freeman, Wachtel, Roodhouse, Robinson, Snodgrass, Beck

NAYS: 0

ABSTAIN: 1 Kennett

ABSENT: 0

Motion Carried

Consideration to waive the quote process to utilize Document Management Simplified

This would allow for the management of documents regarding policies, procedures review, testing, changes and standards. This would mitigate risk and provide information to the employees. This would be paid for with seized funds.

Motion by Freeman, second by Snodgrass to approve the use of seized funds to utilize the Document Management Simplified program.

ROLL CALL

AYES: 8 Crow, Freeman, Wachtel, Roodhouse, Robinson, Snodgrass, Kennett, Beck

NAYS: 0

ABSTAIN: 0

**City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015**

**ABSENT: 0
Motion Carried**

Consideration of the purchase of replacement Tasers with camera, replacement holsters, cartridges and training cartridges not to exceed \$6,300.00

The current Tasers are at their life expectancy and are being phased out. The old Taser's will be traded in and the cost of each new Taser and cam is \$1,514.90 and a total not to exceed \$6,300.00 purchased with seized funds.

No Discussion

Motion by Freeman, second by Crow to approve the purchase of replacement Tasers with camera, replacement holsters, cartridges and training cartridges not to exceed \$6,300.00.

ROLL CALL

AYES: 8 Crow, Freeman, Wachtel, Roodhouse, Robinson, Snodgrass, Kennett, Beck

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion Carried

Consideration of R-15-117 resolution authorizing the sale of personal property (disposal of Public Safety vehicle)

Disposal of a 2006 Chevrolet Impala through best means possible.

No Discussion

Motion by Wachtel, second by Freeman to approve resolution R-15-117 A Resolution authorizing the sale of personal property.

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried.

Consideration of purchasing an interface between Global Records and Livescan Fingerprinting not to exceed \$6,700.

The police department is requesting to purchase an interface between Global Records and the Livescan, they are also asking to have the quote process waived because the interface is specific to the equipment that they currently have in place.

No Discussion

Motion by Crow, second by Robinson to approve the purchase of an interface between Global Records and Livescan Fingerprinting not to exceed \$6,700.

ROLL CALL

AYES: 8 Crow, Freeman, Wachtel, Roodhouse, Robinson, Snodgrass, Kennett, Beck

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion Carried

Consideration of a quote from JB Excavating in the amount of \$19,500 for the 1900 feet Solar Project Service Road

**City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015**

Report by Director Opsal, this was the lowest bid. It will be installed after the frost is out of the ground.

Motion by Kennett, second by Beck to approve the bid of \$19,500 from JB Excavating for the 1900 foot Solar Project Road.

ROLL CALL

AYES: 8 Crow, Freeman, Wachtel, Roodhouse, Robinson, Snodgrass, Kennett, Beck

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion Carried

Consideration of Plan Commission Case #15-002 A request for a Conditional Use Permit for Geneseo Brewing Company at 102 S. State Street.

Report by Building Inspector Mills. This Conditional Use Permit request went to the Plan Commission and they approved it to move forward to City Council for final approval.

No Discussion

Motion by Freeman, second by Wachtel to approve the Conditional Use Permit for the Geneseo Brewing Company at 102 S. State Street.

Voice Vote. 8 Ayes. 0 Nays

Motion Carried

Consideration of Plan Commission Case #15-003 A Zoning Classification change for 114 S. Oakwood Avenue, this change would be from B-3 to R-2.

This Zoning change went through the Plan Commission and is needed for financing. The property was zoned commercial and is now going to be used as strictly residential. This property is in the Historical District but the guidelines for the Historical District only apply to commercial buildings.

No Discussion

Motion by Freeman, second by Wachtel to approve the zoning classification change for 114 S. Oakwood Avenue for B-3 to R-2.

ROLL CALL

AYES: 8 Crow, Freeman, Wachtel, Roodhouse, Robinson, Snodgrass, Kennett, Beck

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion Carried

Information on the City of Geneseo financial analysis, 2014 Performer

Report by City Accountant Karen Brandau. Due to the CAFR being hard to read the Performer was created. It is a financial analysis of the City of Geneseo based on the FY 2014 CAFR. This financial analysis converts the CAFR financial information into understandable measures of financial health using a 1-10 rating system.

No Action

**City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015**

BILLS, BUDGETS, WARRANTS

CONSIDERATION OF BILLS FOR THE MONTH OF JANUARY.

No Discussion

Motion by Beck, second by Freeman to approve payment of the bills for the month of January.

ROLL CALL VOTE:

AYES: 8 Freeman,Roodhouse,Robinson,Snodgrass,Wachtel,Crowe,Kennett,Beck

NAYS: 0

ABSTAIN: 0

ABSENT: 0

Motion Carried

Preliminary Budget Discussion

Report by City Accountant and Department Directors. Summary of numbers and narrative per department. Bi-State will be working with the City to organize the Capital Projects that will be able to be performed based on funding.

No Action

Pursuant to personnel matter pursuant to: 5ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity – Interim Public Works Director

City Administrator recommended Public Works Operations Manager Chad Vandewoestyne to be moved into the position of Interim Public Works Director until it is decided what the City wants to do with the vacancy in the Public Works Director position. It was further recommended that he receive a \$1 an hour adjustment for moving into this position, and if Council felt that it was necessary they could go into Executive Session to further discuss this item.

Motion by Kennett, second by Robinson to appoint Chad Vandewoestyne to the position of Interim Public Works Director with a \$1 and hour wage adjustment.

Voice Vote. 8 Ayes. 0 Nays.

Motion Carried

PUBLIC COMMENT

Resident requests included requesting events have longer operational hours as well as downtown stores during events. Also it was requested that the Christmas tree lights stay on 24 hours a day all year long.

Mayor Palmgren directed the residents to communicate their requests to the Chamber as they are the promoter of most of the events in Geneseo.

Alderman Wachtel requested that the Candidates receive a packet for each City meeting and the

**City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015**

Mayor asked that there be a couple packets available to the public that attend the meetings.

ADJOURNMENT

Motion by Wachtel, second by Robinson to adjourn the meeting at 7:42PM.

VOICE VOTE. 8AYES. 0 NAYS.

MOTION CARRIED.

By: _____

JILL LAINGEN
DEPUTY CITY CLERK

**City of Geneseo, Henry County, Illinois
City Council Proceedings
February 10, 2015**

STATE OF ILLINOIS)
COUNTY OF HENRY) SS
CITY OF GENESEO)

I, Jill Laingen, Deputy City Clerk of Geneseo, Henry County, Illinois, do hereby certify that the foregoing are the original minutes of the City Council Meeting on January 13, 2015 of the City Council and that said minutes consisting of four pages were approved at the legally convened regular meeting of the City Council meeting on February 10th, 2015.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the seal of the City this ____ day of February, 2015.

(Seal)

By: _____