

City of Geneseo, Henry County, Illinois
City Council Proceedings
April 14, 2015

PLEDGE OF ALLEGIANCE

ROLL CALL

The City Council of the City of Geneseo met Tuesday, April 14, 2015 at the Council Chambers, 115 South Oakwood Avenue. Mayor Nadine Palmgren called the meeting to order at 6:00 PM. Aldermen Bob Wachtel, Doug Crow, Jason Robinson, Carl Freeman, Keith Kennett, James Roodhouse and Justin Snodgrass. Howard Beck was absent. Also in attendance were, City Administrator Lisa A. Kotter, City Clerk Loree K. Phlypo, Director Opsal, Chief Piotrowski, Building Inspector Rick Mills, Public Works Director Chad Vandewoestyne, City Accountant Karen Brandau the press, and various audience members.

A Quorum was present.

CHAMBER OF COMMERCE

It was reported by Chamber Director Rhonie Perrine that the Chamber is working on the Entertainment Guide. To view all the Chamber of Commerce events please go to www.geneseo.org.

CITY ENGINEERING

City Administrator reported that the Storm Water plan and milling projects would be presented at the April Committee of the Whole.

MAYORAL COMMENTS

Mayor Palmgren read the Proclamation for National Public Safety Telecommunications Week for the week of April 13-18, 2015. It is important to recognize the vital service that these employees provide.

CONSENT AGENDA

- **CITY COUNCIL** **3/10/15**
- **COMMITTEE OF THE WHOLE** **3/24/15**
- **SPECIAL CITY COUNCIL** **3/24/15**

There was a correction to the Committee of the Whole meeting minutes from 4/24/15. The suggested correction was; "Staff reported that the mowing of N. Cemetery, Lodge Park, and Champion Park is not being contracted out this year it will be done by current staff and it will reduce the City's contracted services by \$24,000.00. The City will employ additional temporary summer employees to mow instead."

Motion by Kennett, second by Roodhouse to approve the minutes as presented with changes to the Committee of the Whole from April 24, 2015.

Voice Vote. 7 Ayes. 1 Absent

Motion Carried.

Public Comment

Kudos to the Electric Department for the excellent job on the boring projects.

**City of Geneseo, Henry County, Illinois
City Council Proceedings
April 14, 2015**

CONSIDERATION OF MARKETING PARTNERSHIP PROGRAM GRANT APPLICATION FOR \$20,000.00

City Administrator Kotter requested that she have permission to submit the Marketing Partnership Program Grant Application for \$20,000.00 on behalf of the City. This money would be used for marketing the City of Geneseo. It is 50% matching on the backend. The City would pay the \$20,000.00 from Hotel/Motel tax fund and then the program would reimburse \$10,000.00 of it when the project is finished. RFP's have been sent to 4 Quad Cities Companies due to the small window of time with the deadline being 5/1/15. A marketing firm would be hired to direct the project, examples of what could be done with this money would be working on making our website to make it mobile app friendly and to create a branding for the City. We would reach out to the School District, the Chamber and other organizations that would like to work in a combined effort to highlight the best that Geneseo has to offer.

Motion by Snodgrass, second by Robinson to approve the State of Illinois Marketing Partnership Program Grant Application and Matching Funds of \$10,000 to come from the Hotel Motel Room Tax Fund with a maximum of \$20,000.

ROLL CALL VOTE:

AYES: 6 Crow,Wachtel,Robinson,Freeman,Kennett,Beck

NAYS: 0

ABSTAIN: 0

ABSENT: 2 Roodhouse,Snodgrass

Motion Carried

CONSIDERATION OF A REQUEST FOR INCREASED FUNDING TO HENRY COUNTY TOURISM BUREAU OUT OF HOTEL MOTEL TAX FUND FOR THE NEXT FISCAL YEAR.

Cathy Foes from the Henry County Tourism Bureau is requesting 50% of our Hotel Motel Tax fund. Administrator Kotter recommended that we fund events and organizations individually and not with a blanket amount. This funding decision should be deferred until the full budget adoption.

Motion by Wachtel, second by Freeman to defer the 2015-2016 Henry County Tourism Funding decision until the full budget adoption.

Voice Vote. All Ayes. 1 Absent.

Motion Carried

Consideration to submit an application for IDOT Attraction Signs

Administrator Kotter is currently working with IDOT to apply for the Tourism Attraction Signing Program. The normal cost is \$100 one time set up fee and \$660 per year for IDOT fees with the cost of the signs being incurred by the City. IDOT fees are waived for tax exempt qualifying entities. This would encourage people to exit on Highway 82 and see what Geneseo has to offer. These fees could come out of the Hotel Motel Tax fund and suggestions for the signs would be Historic Downtown, the Museum, and the Hennepin Canal.

Motion by Kennett, second by Crow to approve the submittal of applications to IDOT for various I80 Attraction Signs to include Hotel Motel Tax Funding for the Signs for the

**City of Geneseo, Henry County, Illinois
City Council Proceedings
April 14, 2015**

Historic Downtown, Hennepin Canal, and the Museum.

Voice Vote. All Ayes. 1 Absent.

Motion Carried

Consideration to approve the 2015 FFA Lease Agreement as presented and refund the City's portion of the 2014 proceeds in the amount of \$1,980.90.

Discussion was held on whether or not to refund the City's 50% automatically. All non-profit ask for various refunds such as permit refunds. The lease that has been used is a standard farm lease off of the State's website, the only additions would be the required presentation and the 50-50 split of profit.

Motion by Freeman, second by Robinson to renew the standard lease agreement with the FFA to include language requiring a Presentation at the end of the season and request for a refund of the City's portion of the profit.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Motion by Wachtel, second by Freeman to refund the City's 50% of the profit proceeds back to the FFA in the amount of \$1,980.90.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Consideration to approve R-15-122 to set the fee for the Cigarette License in the amount of \$50.00 annually.

Administrator Kotter led the discussion; changes were made to the Cigarette License Ordinance with regards to the fee. The fee would now be set by resolution and in the process the resolution wasn't passed. This is a follow up and needs to be approved so that the fee can be set.

Motion by Crow, second by Wachtel to adopt Resolution R-15-122 that adopts a \$50.00 fee for all Cigarette or Tobacco Licenses.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

**City of Geneseo, Henry County, Illinois
City Council Proceedings
April 14, 2015**

Consideration to approve funding for the Citywide Spring Clean-up and make up the budget overage for 2014-2015 in Refuse Account.

Discussion on whether or not there will be a spring clean-up this year. Last year there was a spring clean-up and an e-waste day and a fall clean-up in the fall. The funds have been exhausted for this fiscal year leaving a budget overage of \$2,454.00. If Council approves a Spring Clean-up, staff would recommend that it be funded out of the undesignated fund balance in Fund 25 and allocate \$2,454.00 from the undesignated fund balance in Fund 25 to the 2014-2015 line item titled Recycling Services in Fund 25..

Motion by Roodhouse, second by Wachtel to approve funding a spring clean-up with funds to come from the undesignated fund balance in Fund 25.

ROLL CALL VOTE:

AYES: 5 Wachtel,Robinson,Freeman,Kennett,Roodhouse

NAYS: 2 Snodgrass,Crow

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Motion by Freeman, second by Roodhouse to allocate \$2,454.00 from the undesignated fund balance in Fund 25 to the 2014-2015 line item titled Recycling Services in Fund 25.

ROLL CALL VOTE:

AYES: 6 Wachtel,Robinson,Freeman,Kennett,Roodhouse,Snodgrass

NAYS: 1 Crow

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Consideration of approval of O-15-139 An Ordinance amending section 6.03 pertaining to employee residency requirement.

Discussion was held to expand the employee residency requirement to include permanent part time employees. It would not include temporary or seasonal employees.

Motion by Freeman, second by Kennett to approve correcting Section 6.03 to include permanent part time employees to the residency requirement.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Consideration of approval of agreement with local Soccer Clubs for use of City Facilities at Richmond Hill.

Discussion was held on the lease agreement between the City of Geneseo, Geneseo Youth Soccer and Geneseo Soccer Club. Changes that have been made by the City Attorney include a 50%-50% split for capital purchases over \$250.00.

**City of Geneseo, Henry County, Illinois
City Council Proceedings
April 14, 2015**

Motion by Freeman, second by Kennett to approve the new lease agreement between parties for the use of the land at Richmond Hill.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Consideration of approval of quotes and purchase a grooming mower for Parks and Cemetery use.

Discussion was held on the purchase of a grooming mower for use by the Parks and Cemetery divisions. The quote from Holland & Sons was \$30,000 which was under the state bid.

Motion by Crow, second by Robinson to approve the low bid of \$30,000.00 from Holland and Sons, Inc.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Consideration of IMUA Mutual Aid Agreement/Understanding with member municipalities of Ladd, Oglesby, Peru, Princeton and Rock Falls.

Agreement/Understanding states that the first 16 hours are non-chargeable hours in a time of emergency need. This Agreement benefits all who enter into it.

Motion by Wachtel, second by Roodhouse to approve and authorize the Mayor to sign the Mutual Aid Agreement/Understanding.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Discussion and consideration for approval of an Ancel Glink bill in the amount of \$6,037.50 dated April 2014.

A bill from April 2014 from Ancel Glink in the amount of \$6,037.50 was approved at the June 10, 2014 City Council meeting, but do to questions that the Mayor had on the charges indicated on the invoice it was held and in January of 2015 the check was voided. The procedure would have been for the Mayor to veto this bill but since that wasn't done the bill should be paid. No further action needs to be taken as the bill was approved for payment in June 2014.

**City of Geneseo, Henry County, Illinois
City Council Proceedings
April 14, 2015**

Payment of City and Utility Bills

The bills include ones to be paid and ones that due to payment urgency the City Administrator approved for payment.

Motion by Wachtel, second by Robinson for approval of unpaid invoices.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Public Comment

None

Executive Session

Motion by Freeman, second by Snodgrass to enter into Executive Session under the following statutes:

Pursuant to: **5 ILCS 120/2(c)(21)**: Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 and **5 ILCS 120/2(c)(1)**

Pursuant to: Litigation Matters pursuant to: **5ILCS 120/2(c)(11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

ROLL CALL VOTE:

AYES: 7 Crow,Wachtel,Robinson,Freeman,Kennett,Snodgrass,Roodhouse

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Beck

Motion Carried

Motion by Wachtel, second by Roodhouse to return to open meeting at 9:06 PM.

Voice Vote. 7 Ayes. 1 Absent.

Motion Carried

Actions after Executive Session

Consideration to release Executive Session minutes as listed in R-15-123 exhibit A with exception of minutes dated December 17, 2013 and November 26, 2013.

Voice Vote. 7 Ayes. 1 Absent.

Motion Carried

**City of Geneseo, Henry County, Illinois
City Council Proceedings
April 14, 2015**

ADJOURNMENT

Motion by Freeman, second by Wachtel to adjourn the meeting at 9:08PM.

VOICE VOTE. 7AYES. 1 ABSENT.

MOTION CARRIED.

By: _____

LOREE K. PHLYPO
CITY CLERK

**City of Geneseo, Henry County, Illinois
City Council Proceedings
April 14, 2015**

STATE OF ILLINOIS)
COUNTY OF HENRY) SS
CITY OF GENESEO)

I, Loree K. Phlypo, City Clerk of Geneseo, Henry County, Illinois, do hereby certify that the foregoing are the original minutes of the City Council Meeting on April 14, 2015 of the City Council and that said minutes consisting of seven pages were approved at the legally convened regular meeting of the City Council meeting on May 12th, 2015.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the seal of the City this ____day of May, 2015.

(Seal)

By: _____