

City of Geneseo, Henry County, Illinois
Committee of the Whole Meeting
January 27, 2015

Pledge of Allegiance

Roll Call

The City Council of the City of Geneseo met Tuesday January 27, 2015 at the Council Chambers, 115 South Oakwood Avenue. Mayor Nadine Palmgren called the meeting to order at 6:00 pm. Alderman Doug Crow, Keith Kennett, James Roodhouse, Robert Wachtel, Justin Snodgrass, and Jason Robinson answered roll call. Howard Beck and Carl Freeman were absent. Others in attendance included Interim City Administrator Tim Long, City Administrator Lisa Kotter, City Attorney Virgil Thurman, City Clerk Loree K Phlypo, Directors Rice and Opsal, Inspector Mills, HRS Jill Laingen, City Accountant Karen Brandau, , the press and various audience members.

A Quorum was present.

Proclamation – February Police Appreciation Month

Mayor Palmgren read the proclamation and asked that everyone show their appreciation to not only Police Officers but to the entire department for the outstanding service that they perform.

Administration

Consideration to change the name of the City Park's Large Open Shelter to the Kiwanis Pavilion

Bob Mays from the Kiwanis thanked the City Council for the opportunity to place a plaque on the shelter acknowledging the volunteers that worked to make the shelter expansion happen. The Kiwanis would now like to request that the large open shelter be renamed the Kiwanis Pavilion.

Motion by Crow, second by Kennett to move this item to the City Council for approval.

Voice Vote. 6Ayes. 0 Nays. 2 Absent.

Motion Carried

Employee Recognition

Chief Piotrowski recognized Kendra Oleson for 25 years of service, she is a Telecommunicator for the City. Chief Piotrowski gave Kendra a framed certificate.

Consideration of compensation paid under IFS code section 125 plan as IMRF earnings

Administrator Long stated that more information on this item had not been gathered at this time and that he would like to move it to a subsequent Committee of the Whole for further discussion.

Motion by Kennett second by Roodhouse to move this item to a subsequent Committee of the Whole for further discussion.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of IMRF interrupted Military Service Credit

Tim Long stated that this item also needed further research and would need to be moved to a subsequent Committee of the Whole for further discussion.

Motion by Wachtel, second by Robinson to move this item to a subsequent Committee of the Whole.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried

Consideration of approval of City Administrator Lisa Kotter's attendance at the Illinois City Management Winter Conference February 25-27, Normal Illinois

Interim Administrator stated that the registration would need to go out before the Council actually approves it in February, but it can be ratified. City Administrator Kotter stated that she is excited to get moved in and settled and looks forward to her first official day on Monday.

Motion by Kennett, second by Wachtel to move this item to City Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of a proposal for the sale of part of Lot 1, Townview Estates for Residential Development

Interim Administrator Long stated that this property was purchased by the City last year and can now be sold for development. There are 5.75 acres and it appraised for \$134,000. By statute it can't be sold for less than \$107,200 which is 80% of the appraised value. The money to purchase this property was taken out of the Capital Projects fund so the money once sold will have to be returned to this fund. In the agreement it talks about an emergency access if for flooding on S. Stewart Street and Richmond Hill Drive. 1 acre from Lot 1 of Townview Estates has to be dedicated to the City by the developer due to drainage issue.

Motion by Crow, second by Robinson to move this item to City Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried

Consideration of an alternate credit card merchant for receipt of online City utility billings

City Accountant Brandau stated that Gensoft has reported that their system isn't compatible with ours, so they are recommending a Merchant called Evo.

Motion by Snodgrass, Second by Robinson to move this item to the next City Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of an Intergovernmental Agreement with Illinois Office of the Comptroller, Illinois Public Act 097-0632 allowing municipalities to participate in the Local Debt Recovery Program

Interim Tim Long stated that this program give's Cities an option for debt recovery of items such as utility bills, an ordinance violations. The unpaid debt will be taken out of a person's tax refund, lottery payment, commercial payment, or payroll check. There can't be a lien on the property that the debt is owed on, so a case by case determination would have to be made on the debt.

Motion by Robinson, Second by Kennett to move this item to City Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of the addition of the City Administrator to Resolution R-15-114 authorizing signatures with the depository institutions of the City of Geneseo

Interim Long stated that this is to add the new Administrator Lisa so that she is able to be a designated signor for the City. The signors would be Mayor Nadine Palmgren, City Administrator Lisa A. Kotter, City Clerk Loree K. Phlypo, Accountant Karen Brandau, Alderman Carl Freeman, and Alderman Robert Wachtel. Mayor Palmgren stated that since Carl Freeman isn't running for his seat again that he might as well be taken off of the signatory list.

Motion by Wachtel, second by Roodhouse to move this item to the City Council for approval adding City Administrator Lisa A. Kotter and removing Alderman Carl Freeman.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of a change of the practice for Council approval of bills, paid and payable.

Interim Tim Long stated that there are certain bills that have to be paid in order to take advantage of discounts or to avoid interest and penalties. Examples of these bills would be Miso, utilities etc. Capital projects usually require incremental payments that may not coincide with meetings. His suggestion is to move this item to the

February Committee of the Whole, this will allow time to get a process together on discretionary and non-discretionary spending.

Motion by Wachtel, second by Crow to move this item to the February Committee of the Whole for further discussion.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried

Consideration of a Resolution establishing a protocol for setting the Council Agenda

Interim Long stated that there are no state guidelines for setting an agenda. Alderman Wachtel stated that over the years the conflicts have been between the Mayor and the Aldermen over the agenda process. He stated that he would like to make a motion to move the Protocol that is in the packet to the City Council with Section 1 Paragraph C stricken and Section 2 Paragraph B stricken.

Motion by Wachtel, second by Kennett to move this item to City Council for approval with the noted strike outs.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of a Resolution establishing a Protocol for Soliciting outside Legal Counsel

The pros and cons of this protocol were discussed. The general consensus was that legal questions need to filter through the City Attorney as a first step in the process.

Item died for lack of a motion.

Ordinance regarding non-subsidized healthcare insurance for spouses and dependents of retirees who retire after Jan. 1, 2015

Interim Long stated that this is in an effort to tie up a loose end.

Motion by Wachtel, second by Kennett to move this item to the next City Council meeting for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Public Works

Discussion of the required RPZ Residential Survey regarding backflow prevention

Director Rice stated that this survey is going to be sent out to all citizens and is required every other year. This will be sent out in the next round of utility bills. If a resident doesn't comply the City can shut their water off.

Motion by Robinson, second by Snodgrass to move this item to City Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of 2015 Summer Road Projects

Director Rice stated that the City would like to have Missman prepare the maps and letting documents for a March letting. He would like to work with the county on asphalt prices and return to the April Council meeting with all bids to approve the projects.

Motion by Roodhouse, second by Crow to move this item to Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of waiving the bid process for the Waste Water Treatment Plant North Primary Clarifier Rebuild

Director Rice stated that the North Primary Clarifier needs to be rebuilt. Staff is asking Council to wave the bid process to have the same two companies complete the project, so that both Clarifiers have the same materials and build. He would like to return to the February Council meeting with quotes from Siemens and DPS for approval.

Motion by Snodgrass, second by Robinson to move this item to Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Alderman Wachtel left the meeting at 7:25pm and returned at 7:28pm, he was out of the room during the vote.

Public Comments

Mr. Smith from Smith Gallery brought before Council the downtown music. Mr. Smith stated that he feels that the music is too loud and plays too late into the evening and it includes commercials.

Rhoni Perrine the Chamber Director stated that the Chamber members voted on how late to play the music. It is set up on one timer that requires manual changes. She stated that the system was down for repairs for about 2 weeks so the only option was to play a radio station that was 24 hour Christmas music with an occasional commercial, but the businesses were informed and Ok'd this due to the repairs needed. The music played from 9-5 last winter, but due to stores being open longer there was a vote taken to increase the play time to 8:30pm. Mr. Smith stated that he would like the Chamber to take an attitude that the streets belong to the citizens and that they should control the volume, times and days that the music is played.

Electric Department

Municipal Electric Utilities Mutual Aid Agreement

Director Opsal reported that this mutual aid agreement would provide that the first 16 hours of aid rendered to or between the communities of Geneseo, Ladd, Oglesby, Peru, Princeton and Rock Falls would be without charge for personnel or equipment time.

Motion by Crow, second by Robinson to move this item to the February Committee of the Whole for further discussion.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Solar Project Funding

Administrator Long stated that the City has to provide \$2.5 million up front for the solar project and then would receive the \$1 million dollar grant when completed. A debt certificate would be the quickest way to process the financing without a referendum required. Speer Financial authorized the City to borrow the \$2.5 million.

No Action Taken

Public Safety

Consideration to waive the quote process to utilize Power Document Management Simplified

Chief Piotrowski stated the he needs to update the Police Department policy digitally and supply staff with updates that they have to sign off on. This would create better document management. This will not exceed \$6,000 and will be paid for through seizure funds.

Motion by Wachtel, second Roodhouse to move this item to council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of repairs to the animal shelter

Chief Piotrowski would like to go out for quotes for roof, door and window repair at the animal shelter. Completion of work depends on quotes and date of completion.

Motion by Crow, Second by Snodgrass to go out for quotes for animal shelter repairs and return to the February Committee of the Whole.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of the purchase of replacement Tasers

Chief Piotrowski stated that the Police Department would like to request to waive the quote process and replace the three current Tasers which are approximately 8 years old. The current Taser is being phased out and it is recommended to purchase the X2 Taser with Taser Camera, also replacement holsters, cartridges and training cartridges. This would also be purchased with seizure funds.

Motion by Snodgrass, second by Robinson to move this item to Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Consideration of purchasing an interface between Global Records and Livescan, regarding fingerprinting

Chief Piotrowski stated that this would build a bridge between records management and the fingerprinting process. He asked that the quote process be waived and that seizure funds would be used to fund this item.

Motion by Snodgrass, second by Wachtel to move this item to Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Chief Piotrowski stated that he would like to bring for consideration the disposal of a vehicle

The Police Department purchased a new vehicle back in July and the Electric Department has applied the decals and stripped the equipment out of the old to go into the new vehicle. The vehicle that he would like to dispose of is a 2006 Chevy Impala by best means possible. This item is informational and will be on the next City Council agenda.

Alderman Kennett recognized Director Rice for keeping his budget after department consolidation to only a 2% increase.

Director of Electrical Operations Lewis Opsal gave a presentation on the proposed solar project. The project will encompass 6 acres. The City will finance the project for \$2.5 million dollars and upon completion will receive a \$1 million dollar grant. The project will be UL certified with products made in the USA or assembled in the USA. There will be a security fence on the west side with cameras all around and you will be able to see the project from the freeway.

Consideration of a quote for the 1900' Solar Project service road.

Director Opsal stated that there needs to be a 1900' service road installed starting at Wind Turbine #2 to the Solar Array and will include 2-18" culverts for drainage. J.B. Excavating came in with the low bid of \$19,500. This funding will come from the project money.

Motion by Kennett, Second by Wachtel to move this item to the City Council for approval.

Voice Vote. 6 Ayes. 0 Nays. 2 Absent.

Motion Carried.

Mayoral Comments

None

Motion by Roodhouse, second by Robinson to adjourn the meeting at 8:24 pm.

Respectfully submitted,

Loree K. Phlypo

City Clerk