

City of Geneseo, Henry County, Illinois
City Council
January 12, 2016
6:00 PM

Pledge of Allegiance

Roll Call

The City Council of the City of Geneseo met Tuesday January 12, 2016 at the Council Chambers, 115 South Oakwood Avenue. Mayor Nadine Palmgren called the meeting to order at 6:00 pm. Aldermen Paula Simosky, Keith Kennett, Kathy Carroll-Duda, Jason Robinson, Martin Rothschild, Roodhouse and Michael Smith answered roll call. Bob Wachtel was absent. Others in attendance included, Administrator Kotter, City Clerk Phlypo, City Accountant Wiesemeyer, Public Works Director VanDeWoestyne, Director of Electrical Operations Opsal, Inspector Mills and IT Director Griswold.

There was a quorum.

City Engineering

Greg Ryckaert reported that they have started on the Sanitary Sewer Project with investigation into the high priority area. Director of Public Works VanDeWoestyne reported that there had been no recent backups reported.

Chamber of Commerce

Director Ludwig reported that the Chamber has their calendar set for the year. The Annual Dinner to be held at The Cellar Restaurant, will be held on 3/14 and invitations will be sent out soon. Quarter Mania will be taking place at the Moose Lodge on 4/16 with fast pace bidding with quarters on items donated, all proceeds go to the Moose Lodge. Maxwell Street event will be replaced by State Street Market, which will feature Vintage items for sale. For a complete list of Chamber Events please visit their website at www.geneseo.org.

Mayoral Comments

Mayor Palmgren introduced the new Director of IT for the City, Garrett Griswold, his first day was January 6, 2016. Mayor Palmgren also wanted to let the Aldermen know that Mayor Vanderleest signed an option for a Cell Tower lease in January 2014 and that now they would like a 5 year option to build from the City. This site is at the Public Works Garage and she wanted all the Aldermen to get a copy of it.

Public Comment

None

Consent Agenda

1. Minutes City Council 12/08/15
2. Minutes Committee of the Whole 12/22/15
3. Minutes Special City Council 12/22/15
4. Minutes Special City Council 12/30/15

Motion by Robinson, second by Carroll-Duda to approve the consent agenda as presented the exception of Special City Council Minutes from 12/30/15 those are to be moved to the City Council meeting on 2/9/16 to confirm who made the motion and who seconded it and what Alderman Rothschild stated about the HR Manager position with regards to hiring.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Consideration of Resolution R-15-142 A Resolution for the City of Geneseo Accounting Handbook

Administrator Kotter reported that an additional "whereas" was added that was discussed at the December 22 meeting. Additional changes requested included changing the 7th whereas to read, "The City Administrator shall present any substantive changes in policy or internal controls to the City Council for approval".

Motion by Carroll-Duda, second by Rothschild to adopt Resolution R-15-142 which establishes approval of changes to the City's Accounting Handbook to be approved by the City Administrator.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Consideration to change the City Accountant position title to Finance Director/Treasurer

Administrator Kotter reported that at the Committee of the Whole it was decided to retitle the position of City Accountant Treasurer to City Finance Director /Treasurer.

Motion by Roodhouse, second by Robinson to retitle the position of City Accountant Treasurer to City Finance Director /Treasurer

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Consideration of Ordinance O-16-163 to repeal Ordinance 1458 an ordinance creating the office of Building Inspector, Appointment of, and Assigning Duties and Responsibilities.

Administrator Kotter reported as was discussed at the Committee of the Whole meeting an old ordinance was found back when they only had a part-time Building Inspector and now that we have a full-time building inspector we need to repeal ordinance 1458. The current Building Inspector position has a job description and is hired just like any other position.

Motion by Kennett, second by Roodhouse to adopt Ordinance O-16-163 that would repeal Ordinance #1458 from 1990 which created a part-time Building Inspector position at a salary of \$250 per month.

ROLL CALL VOTE:

AYES: 7 Simosky,Roodhouse,Kennett,Carroll-Duda,Smith,Robinson,Rothschild

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Wachtel

Motion Carried

Consideration of Ordinance O-16-162 An Ordinance Amending and Supplementing Title XV, Chapter 153, Section 153.04 of the City Code, Regarding Stop Work Orders.

Administrator Kotter reported that upon the recommendation of Attorney Alcorn we are adding additional language to the Electrical Permits section of the code book. This will clarify that all possible work related to electric in a building requires obtaining a permit. The recent court case involving electrical conduit was dismissed by the City due to a Judge deciding that our Ordinance wasn't specific enough in the language as to what is covered under electrical equipment. When someone receives a stop work order, all work ceases until they are compliant and have the proper permits and the permit fees are double. Clarification on what Raceway and Trough conduit are, Director of Electrical Operations Opsal stated that Raceway is open conduit and Trough is free hanging open to the air. The Conduit size dictates the number of wires, this is to keep it from overheating. Commercial property always needs a licensed electrician to do the work, whereas a home owner can do minor work on his own with a permit and inspection. Alderman Roodhouse felt that this is unnecessary because if someone wants to put conduit in and its wrong then that is there expense to fix it after it is discovered during an inspection.

Motion by Smith, second by Carroll-Duda to adopt Ordinances O-16-162 and O-16-164 for Electrical Work that requires a permit.

ROLL CALL VOTE:

AYES: 6 Simosky,Kennett,Carroll-Duda,Smith,Robinson,Rothschild

NAYS: 1 Roodhouse

ABSTAIN: 0

ABSENT: 1 Wachtel

Motion Carried

Payment of City and Utility Bills

City Finance Director Wiesemeyer reported that the report in the packet is the first attempt and it contains every single account and that the report can be changed if anybody wants any changes just let her know and she will see what she can do. The report that had been previously put in the packet was incomplete and piece mealed together. It was asked that there be a key added to the last page indicating that #-5 is an expense account and #-4 is a Revenue account. It was asked that she define the miscellaneous accounts. The following bills were in question:

1. Streaming Music Service - this is utilized to cover what the other music service doesn't cover.
2. Boiler Insurance – this covers all the engines and switch gear at the light plant.
3. Entertainment luncheon – there will be a credit back from the company due to the date being missed.
4. Finance charge – there was a random payment on our account for \$150 and it ended up being from the Public Library and in the process of getting it straightened out staff felt that it was better to pay it so that the late fees stop accumulating.
5. Binder Combs – these were purchased to use on the City Audit and by not having the date printed on them the City saves a lot of money and they can be used year after year.

Motion by Roodhouse second by Rothschild to approve payment of City and Utility bills as presented.

ROLL CALL VOTE:

AYES: 7 Simosky,Roodhouse,Kennett,Carroll-Duda,Smith,Robinson,Rothschild

NAYS: 0

ABSTAIN: 0

ABSENT: 1 Wachtel

Motion Carried

Public Comment

None

Adjournment

Motion by Rothschild, second by Smith to adjourn at 6:59pm.

Voice Vote. 7 Ayes. 0 Nays. 1 Absent.

Motion Carried

Respectfully submitted,

Loree K Phlypo
City Clerk