

City of Geneseo, Henry County, Illinois
Committee of the Whole Meeting
August 23, 2016

Pledge of Allegiance

Roll Call

The City Council of the City of Geneseo met Tuesday August 23, 2016 at the Council Chambers, 115 South Oakwood Avenue. Mayor Kathy Carroll-Duda called the meeting to order at 6:02 pm. Alderman Bob Wachtel, Martin Rothschild, Brenda Johnson, James Roodhouse, Jason Robinson, Paula Simosky and Kent Anderson answered roll call. Sue Garlick was absent. Others in attendance included City Administrator Lisa Kotter, City Clerk Loree K Phlypo, Finance Director Kara Wiesemeyer, Public Works Director Chad VanDeWoestyne and Director of Electrical Operations Lewis Opsal, IT Manager Garrett Griswold, City Attorney Dan Alcorn, Chief Piotrowski and the Press.

A Quorum was present.

Public Comment

None

Consideration of O-16-173 An Ordinance Amending the City of Geneseo's Employment and Policies Ordinance No. 1805 known as the Personnel Ordinance by Amending Section 6.12 Drug and Alcohol Testing

Administrator Kotter stated that in 2013 the City Council adopted a policy that established random drug and alcohol testing for non-transportation employees. It was never implemented and the Hospital service that we were using wouldn't come out and test 2nd and 3rd shift employees so to be fair we needed to find a service that would come out to us and test those 2nd and 3rd shifters. With further inspection it was realized that it needed to be changed through an Ordinance since it is in the Personnel Ordinance. The additional cost to the City would be \$1,000 annually with testing of an additional 2 employees quarterly. The FOP currently has it in their contract that they are not to be included in random testing's, so this would add office staff and Electric Department employees for approximately 20 additional employees. The CDL employees that are currently tested would be in their own pool and their testing is regulated by the Federal Government and then the additional 20 non-transportation employees would be another pool that the City would set up the parameters for testing. Currently there is pre-employment testing, reasonable suspicion testing and in the event of an accident there is testing that is done. If an employee refuses to comply with testing then that is insubordination and a failed test. City Attorney Alcorn stated that testing companies use a Split Sample Testing process, which means that they test half of a sample and if there is an issue then they have the second half that they can retest. He stated that there have been good employees fired over failed tests due to false positives. Kotter stated that there are processes in place for employees who fail a test, including counseling, rehab and Last Chance Letters, which would state that in the event that they failed another test then they would be terminated and that there would not be automatic termination for a failed test. A policy for discipline after a positive test would need to be implemented. City Attorney Alcorn stated that he would have to do some research because of the 4th Amendment of the Constitution protects Government Employees against unreasonable searches, which is what drug testing is viewed as. Kotter stated that City Attorney Alcorn will review the information and adjust the Ordinance as needed

Motion by Rothschild, second by Wachtel to recommend to Council adoption of Ordinance O-16-173 amends the Personnel Ordinance and would create a random drug and alcohol testing program for all non-transportation employees.

ROLL CALL

Ayes 7 Roodhouse, Robinson, Wachtel, Rothschild, Anderson, Johnson, Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Consideration of Ordinance O-16-174 An Ordinance for the City to sell property at 644 East Park Street Geneseo, IL.

Administrator Kotter reported that the property at 644 East Park Street was purchased in April of 2016 and the house was demolished in June 2016. We are ready to put the lot on the market for sale. We can first try to sell it on our own and we can sell the lot in such a way that the accepted bid would be considered by a combination of price, future development and base increase. We want someone to purchase it with the intent of building either a single family home or duplex. Based on the costs that the City has incurred the recommended bid is \$26,000.00. If the bid is not the highest bid then we would need $\frac{3}{4}$ majority vote of the Council instead of the simple majority.

Motion by Johnson, second by Robinson to recommend to Council the adoption of Ordinance O-16-174 which is for the advertisement and eventual sale of the property at 644 East Park Street in Geneseo.

ROLL CALL

Ayes 7 Robinson, Roodhouse, Wachtel, Rothschild, Anderson, Johnson, Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Consideration to purchase a pick-up truck with a snow plow by the Public Works Department

Administrator Kotter reported that the cost of the vehicle under the Currie Motors program is \$31,341 and if purchased from Crowe Ford it would be \$31,713 a difference of \$372.00. Staff recommended staying local. This vehicle will replace 2 vehicles, they will be driven until they fail and then disposed of.

Motion by Wachtel, second by Simosky to recommend to City Council the purchase of a 2017 Ford F-350 for the Street Department from Crowe Ford in the amount of \$31,713.00 and the equipment from Bonnell Industries in the amount of \$12,031.75.

ROLL CALL

Ayes 7 Roodhouse, Robinson, Wachtel, Rothschild, Anderson, Johnson, Simosky

Nays 0

Absent 1 Garlick

Motion Carried

2015-2016 Year end budget discussion and possible action to transfer funds

Administrator Kotter reported that the 2015-2016 year end numbers are getting close to being complete. All funds in the City show that revenues exceeded expenditures except the Electric Department. When IMRF Fund 8 and Social Security Fund 7 budgets were adopted it was the intent to use some money from the fund balance in each fund to balance the budget, this was done due to the limitations placed on the City to levy taxes to pay for these expenses. It was reported that the amount that should have been given to the Police Pension was \$45,309.00 less than the actual amount given. It would be recommended to allocate \$45,309.00 from the General Fund for the Police Pension Fund.

Motion by Rothschild, second by Wachtel to recommend to Council the use of fund balances from 2015-2016 Fund Balance to Fund 7 Social Security (Currently \$51,041.00), Fund 8 IMRF (Currently \$29,281.00) and Fund 70 Health Insurance (Currently 92,218.00) and to transfer funds in the amounts needed to balance the 2015-2016 to zero and to authorize distribution of \$45,309.00 to the Police Pension Fund.

ROLL CALL

Ayes 7 Roodhouse, Robinson, Wachtel, Rothschild, Anderson, Johnson, Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Consideration of Water Sewer 2016-2017 Budget Amendment

Administrator Kotter reported that due to the change in water and sewer rates the two department's budgets must be amended to include the new rates. The budget impact will be \$281,500 for Sewer and \$287,500 for Water.

Motion by Simosky, second by Robinson to recommend to City Council the approval of the amended Water and Sewer Department budgets for 2016-2017 as presented due to increased meter size rates.

ROLL CALL

Ayes 7 Roodhouse,Robinson,Wachtel,Rothschild,Anderson,Johnson,Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Consideration to hire Donahue Engineering for the Waste Water Treatment Plant

Administrator Kotter reported that the Waste Water Treatment Plant is in its last years before needing a great deal of work done. Although Missman has done an awesome job for the City this is not their expertise, so we have selected an Engineering Firm that specializes in WWTP planning. The City has worked with Donahue before on a Digested Sludge Dewatering Study in 2014.

Motion by Johnson, second by Anderson to recommend to City Council the hiring of Donahue Engineering for a 10-15 year capital needs study for the Wastewater Department not to exceed \$10,000.00.

ROLL CALL

Ayes 7 Roodhouse,Robinson,Wachtel,Rothschild,Anderson,Johnson,Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Consideration of Ordinance O-16-175 An Ordinance regulating the parking of large trucks

Administrator Kotter reported that there is a conflict in the current ordinance regulating the parking of large trucks. It appears that it was the intent of past Council to prohibit large trucks from parking in residential areas, however there are other ordinances that were not changed that still state that it is legal to park a larger truck in a residential area. Section 72.08 of the Geneseo Code regulates truck parking, Section 71.073 Parking Time Limit; Authorization to Remove Illegally Stopped Vehicles (B) recommended change to 72 hours from the current 48 hours, that would allow someone who is gone for a weekend to be able to return and move their vehicle within a reasonable time frame. It is recommended that Section 71.073 H 2 Trucks be removed because it talks about a 1 ½ ton truck which would be no bigger than a pick-up.

Motion by Rothschild, second by Roodhouse to recommend to City Council to direct City Attorney Alcorn to draft provisions based on the recommended changes.

ROLL CALL

Ayes 7 Roodhouse,Robinson,Wachtel,Rothschild,Anderson,Johnson,Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Consideration to purchase a Utility Van for the Electric Department

Administrator Kotter reported that this van will be driven by the Meter Tech/Locator and will replace a 2005 GMC Van. The local purchase is about \$400.00 more than purchasing through the Cooperative Program and it has been budgeted for.

Motion by Wachtel, second by Roodhouse to recommend to City Council approval of the purchase of a new 2016 Ford Transit Connect Cargo Van from Crowe Ford for the price of \$22,970.00.

ROLL CALL

Ayes 7 Roodhouse,Robinson,Wachtel,Rothschild,Anderson,Johnson,Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Consideration of Resolution R-16-164 A Resolution Authorizing the Sale of Personal Property

Administrator Kotter reported that this is to dispose of the vehicle that the new utility van will be replacing. Under Section 2 “the Chief of Police” will be removed and replaced with “City Administrator or designee”.

Motion by Wachtel, second by Anderson to recommend to City Council to approve Resolution R-16-164 to dispose of the Electric Department 2005 GMC Savana Van (VIN #1GTFG15X551217479) as surplus equipment and to sell the vehicle as best means possible.

ROLL CALL

Ayes 7 Roodhouse,Robinson,Wachtel,Rothschild,Anderson,Johnson,Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Payment of City and Utility Bills

There was an extra sheet of bills distributed. Questions on bills on the payable list:

- Payment Approval is dated 18 to 20
- Check Register is dated 5 to 17
- Miso isn't consistent with regards to withdraw dates so final total could be different

Motion by Wachtel, second by Robinson to approve City and Utility bills as presented.

ROLL CALL

Ayes 7 Roodhouse,Robinson,Wachtel,Rothschild,Anderson,Johnson,Simosky

Nays 0

Absent 1 Garlick

Motion Carried

Public Comment

City Attorney Alcorn reported that he was researching the 4th Amendment with regards to drug testing Government Employees and he concluded that the only Government Employees that can be included in drug testing are employees that hold positions of Security and Safety, typically Office staff are exempt from being included in random testing.

Motion by Wachtel, second by Rothschild to adjourn the meeting at 8:02 pm.

Voice Vote. 7Ayes. 0 Nays. 1 Absent.

Respectfully submitted,

Loree K. Phlypo
City Clerk