



CITY of
GENESE O

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Agenda for Committee of the Whole

April 24, 2018

6:00 PM

Council Chambers, 115 South Oakwood Avenue Geneseo, IL 61254

- I. Swearing In – Sean Johnson Ward 3 Alderman**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Public Comment – City Ordinance allows members of the Public to speak and give input up to 3 minutes during Public Comment, there can be no debate or action by the City Council at this time.**
- V. Swearing in – Sergeant Ben Sleaford
Officer Kelly Sullivan**
- VI. Administration -**
 - a) Discussion on future Wastewater Treatment Plant Projects – Donahue Presentation.
 - b) Discussion of the police chief interview process.
 - c) Discussion on Resolution R-18-12 A Resolution Setting Net Metering Annual Fee.
 - d) Discussion on New Elected Officials Workshop.
 - e) Discussion on smoking in the City Parks.
 - f) Discussion of Fiscal Year 2019 Budget.
- VII. Payment of City and Utility Bills**
- VIII. Public Comment - City Ordinance allows members of the Public to speak and give input up to 3 minutes during Public Comment, there can be no debate or action by the City Council at this time.**
- IX. Adjournment**

Items in Abeyance:

1. Review of Plumbing Permit Fees – 3/25/14
2. Park Surveillance Cameras – 8/26/14



COMMITTEE OF THE WHOLE

April 24, 2018

ORIGINATING DEPARTMENT: Administration

PRESENTER: Lisa Kotter, City Administrator

SUBJECT: Swearing In

BACKGROUND AND DISCUSSION: Sean Johnson will be sworn in before the meeting. During the meeting we will also swear in our newly promoted sergeant Ben Sleaford and new lateral hire patrol officer Kelly Sullivan. Kelly is coming to Geneseo from Rock Island PD and currently lives here in the City of Geneseo.

RECOMMENDATION: No Action Needed

BUDGET IMPACT: None

DOCUMENTS ATTACHED: None



COMMITTEE OF THE WHOLE

APRIL 24, 2018

ORIGINATING DEPARTMENT: Administration and Public Works

PRESENTER: Lisa Kotter, City Administrator and Chad Van DeWoestyne, Director of Public Works

SUBJECT: Wastewater and Chlorination Requirements

BACKGROUND AND DISCUSSION: The City hired Donahue Engineers in 2017 to do a comprehensive study on the Wastewater Treatment Plant and review the various projects needed to be completed at the Plant. We have asked Terry from Donahue to attend this meeting for the Council to ask questions and hear more about future needs of the plant. Terry was also here last Fall to discuss projects with the Council. There is a future UV disinfection upgrade that is mandated to be done by the Illinois EPA. As we prepare for this project we believe it is prudent to discuss other things that need to be seriously considered for upgrades.

PLANT TOUR:

If there is anyway you can take a tour with Chad at the plant on Tuesday it would be helpful for your understanding of the issues. You can see the plant anytime between 12pm and 5:30pm on Tuesday. Please email or call Chad to give him a time you can make it.

RECOMMENDATION: Nothing Until After Discussion

DOCUMENTS ATTACHED: None



COMMITTEE OF THE WHOLE

April 24, 2018

ORIGINATING DEPARTMENT: Police Department

PRESENTER: Kathy Carroll-Duda, Mayor and Lisa Kotter, City Administrator

SUBJECT: Council Interview Date for Police Chief Candidates

BACKGROUND AND DISCUSSION: The Council will conduct interviews for the final 2 or 3 candidates recommended by the search committee. We need to get the date on the calendar. Not only so that potential candidates can set the dates aside but also so it is on the calendar of the Mayor and Council to assure everyone can be there. It will either be an evening and next morning. Or a morning only. Due to the summer time/season we will be in please come with ideas if you want this to take up a weekend day or if people want to take off work and make it a week day to avoid weekend conflicts. Attached please see the current schedule for the search committee. We will need to conduct the interviews between June 1 and 15.

RECOMMENDATION: No Action Needed, Just Need to Pick A Date

BUDGET IMPACT: None

DOCUMENTS ATTACHED: Hiring Timeline

RECRUITMENT & SELECTION TIMELINE

March 29, 2018:

- Position is posted. Applications and resumes are accepted for the role.

April 27, 2018:

- Applications, resumes and cover letters are due.

***April 30, 2018 at 8:00am: ***

- City Selection Committee reviews resumes and selects top 10 candidates to participate in a written exercise through the Illinois Police Chief's Association.

***May 1, 2018: ***

- Top 10 candidates contacted by the Chief's Association and invited to complete the written exercise.

May 14, 2018 at 9:00am:

- Written exercise due back to the Chief's Association no later than 9AM.

May 17, 2018 at 8am:

- City Selection Committee reviews written exercise results and narrows down the 10 candidates to the top 5.

May 22, 2018: Full Day:

- Illinois Police Chief's Association administers their all-day assessment with top 5 candidates through their organization's "Police Chief Executive Search and Assessment Center" program. This will take place at The Geneseo City Hall.

***May 29, 2018: 8:00am – 1:00pm: ***

- City Selection Committee conducts in person interviews to narrow the field to the top candidates that will be presented to the City Council for consideration.

1st Week of June 2018:

- The City Council conduct interviews with the top candidates.

****Updates made as of April 18, 2018****

Please contact Brandon Maeglin, with any questions:

Brandon Maeglin, Human Resources
309-944-6419
bmaeglin@cityofgeneseo.com

The City of Geneseo is an Equal Opportunity Employer



COMMITTEE OF THE WHOLE

April 24, 2018

ORIGINATING DEPARTMENT: Electric Department

PRESENTER: Lisa Kotter, City Administrator and Lewis Opsal, Director of Electrical Operations

SUBJECT: Resolution R-18-12 Net Metering

BACKGROUND AND DISCUSSION: This is related to the Ordinance that the Council approved at the last meeting about renewable energy systems being installed on private property. This resolution sets the fee charged to an individual property owner. In the future this will be done at the beginning of each year.

RECOMMENDATION: Motion to Adopt Resolution R-18-12 A Resolution Establishing the Fee for Net Metering in the Electric Department

BUDGET IMPACT: Unknown

DOCUMENTS ATTACHED: Proposed Resolution R-18-12

**RESOLUTION NO. R-18-12
A RESOLUTION SETTING
NET METERING DISTRIBUTION UTILIZATION FEE**

WHEREAS, the City of Geneseo adopted Ordinance O-18-03 An Ordinance Amending Regulations Governing Interconnection and Net Metering Programs for Renewable Energy; and,

WHEREAS, it is necessary to establish an annual fee to be charged to applicants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GENESEO, ILLINOIS:

SECTION I: Exhibit A is the adopted annual fee for applicants.

PASSED BY THE CITY COUNCIL OF THE CITY OF GENESEO, ILLINOIS THIS 8TH DAY OF MAY, 2018 AND SIGNED BY THE MAYOR THIS 8TH DAY OF MAY, 2018.

(seal)

KATHY CARROLL-DUDA
MAYOR FOR THE CITY OF GENESEO

LOREE K. PHLYP
CITY CLERK

AYES: 0
NAYS: 0
ABSTAIN: 0
ABSENT: 0

Exhibit A

Distribution system utilization fee of .0631 cents per KWh of metered generation as referenced in section 55.03 G Net Metering Requirements and Policy.

Expires January 31, 2019



COMMITTEE OF THE WHOLE

April 24, 2018

ORIGINATING DEPARTMENT: Administration

PRESENTER: Kathy Carroll-Duda, Mayor and Lisa Kotter, City Administrator

SUBJECT: New Elected Officials Workshop

BACKGROUND AND DISCUSSION: The Mayor would like to hold a meeting of the full council to go over things for the newly elected officials and a refresher for the more tenured members. We go over a manual that has been prepared, open meetings laws, standard practices and procedures, We would like to pick a date. It can either extend the time of a regular meeting night or pick a special date.

RECOMMENDATION: No Action Needed, Just Need to Pick A Date

BUDGET IMPACT: None

DOCUMENTS ATTACHED: Hiring Timeline



COMMITTEE OF THE WHOLE

April 24, 2018

ORIGINATING DEPARTMENT: Administration

PRESENTER: Lisa Kotter, City Administrator

SUBJECT: Smoking in the Park

BACKGROUND AND DISCUSSION: I have been asked a number of times about whether smoking is allowed in parks. Most complaints have come from parents of children at the playground. Attorney Price has indicated that the Council can regulate this activity. If the Council is interested in regulating this then we can draft an ordinance.

RECOMMENDATION: None Until After Discussion

BUDGET IMPACT: None

DOCUMENTS ATTACHED: None



COMMITTEE OF THE WHOLE

April 24, 2018

ORIGINATING DEPARTMENT: Administration and Finance

PRESENTER: Lisa Kotter, City Administrator

SUBJECT: Fiscal Year 2019 Budget

BACKGROUND AND DISCUSSION: We will present some numbers to begin budget discussions.

RECOMMENDATION: None

BUDGET IMPACT: None

DOCUMENTS ATTACHED: None